**ER Technician Job Description**

## **Job Summary**

The Emergency Room Technician (ER Tech) plays a critical role in delivering emergency care within a hospital emergency room setting. Working alongside healthcare professionals such as registered nurses and doctors, the ER Technician assists with various medical procedures, monitors patients' vital signs, and provides essential support in the treatment of emergency cases. This job title is crucial in ensuring that patient care is timely and effective, contributing to the overall success of the emergency department. An ER Tech job demands competency in a wide range of clinical and administrative tasks that help maintain the smooth operation of the ER.

## **Responsibilities**

**Patient Care Support**

* Assist in triaging patients by collecting patients' vital signs such as blood pressure, heart rate, and temperature, and recording patient information for medical records.
* Provide basic care like wound care, applying splints, and safely transporting patients within the ER or to other departments.
* Aid in patient stabilization, including resuscitation efforts and monitoring patients during critical interventions.

**Emergency Response**

* Assist healthcare teams during emergencies, preparing necessary equipment for advanced life support and responding to patient needs.
* Perform EKGs, and phlebotomy procedures to assist in diagnostics, and help administer treatments under the supervision of a registered nurse or physician.

**Equipment Setup and Maintenance**

* Ensure all medical tools, such as catheters, canes, and orthopedic supports, are set up and maintained for patient use.
* Monitor and replenish ER supplies, ensuring items like oxygen tanks, splints, and IV kits are always ready for use.

**Documentation and Records**

* Accurately document patient care, including vital signs, procedures, and medications in the medical records.
* Assist with patient admissions and discharges, ensuring all required patient records are updated in the hospital's system.

**Communication and Coordination**

* Relay important information between healthcare professionals to ensure teamwork in providing optimal patient care.
* Help in the transportation of patients, ensuring safe transfer from the emergency room to other departments or units as needed.

**Clerical Support**

* Provide administrative assistance such as answering phones, updating patient information, and scheduling follow-up care.
* Ensure medical records are up-to-date and handled according to hospital policy.

**Requirements and Skills**

* Medical Knowledge: Familiarity with emergency medical procedures, including basic patient care techniques used in the medical field.
* Basic Life Support (BLS): Current BLS certification is required, with preference given to those also holding Advanced Cardiac Life Support (ACLS) certification, as per American Heart Association standards.
* Technical Skills: Proficient in using medical equipment such as EKGs, and able to perform phlebotomy, take blood pressure, and other patient care tasks.
* Communication Skills: Effective verbal and written communication for interacting with patients and the healthcare team.
* Organizational Skills: Strong ability to multitask in a fast-paced environment while maintaining problem-solving skills.
* Physical Stamina: Able to lift and move patients, stand for long periods, and assist with physically demanding tasks.
* Training Program: Completion of an accredited ER Tech training program is preferred.
* Emotional Resilience: Ability to remain calm and composed during high-stress situations, typical in an emergency room.

**Education, Experience, and Licensing Requirements**

* Education: A high school diploma or equivalent is required. Completing coursework or an accredited training program in emergency medical services (EMS), or as an Emergency Medical Technician (EMT) or Certified Nursing Assistant (CNA), is preferred.
* Certification: Basic Life Support (BLS) certification is mandatory; ACLS certification may be required for some positions.
* Experience: Prior experience working as an EMT, medical assistant, or paramedic in a hospital emergency room or similar healthcare setting is advantageous.
* Licensing: Certification as an Emergency Medical Technician (EMT) or equivalent may be required depending on state regulations.
* Associate Degree in a healthcare-related field or completion of certification programs like Certified Nursing Assistant (CNA) or Medical Assistant is a plus.