# **Pay Stub Template**

| **Company Name** |  |
| --- | --- |
| **Company Address** |  |

| **Employee Name** |  |
| --- | --- |
| **Employee ID Number** |  |
| **Position** |  |
| **Pay Period** | *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| **Pay Date** |  |

## Hours & Earnings

| **Pay Type** | **Hours Worked** | **Hourly Rate**  | **Total Pay** |
| --- | --- | --- | --- |
| Regular hours |  |  |  |
| Overtime hours |  |  |  |
| Double time |  |  |  |
| PTO |  |  |  |
| Gross pay |  |  |  |
|  | **Total: $\_\_\_\_\_\_\_\_\_** |

##

##

## Deductions

| **Deduction Type** | **Amount** |
| --- | --- |
| Federal Income Tax |  |
| Social Security |  |
| Medicare |  |
| State Income Tax |  |
| Health Insurance |  |
| 401(k) contribution  |  |
| Other |  |
| **Total Deductions** | **$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

## Net Pay

| **Description** | **Amount** |
| --- | --- |
| Gross Pay |  |
| Deductions |  |
| **Net Pay** | **$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

| **Pay Frequency** | [Weekly/Biweekly/Other] |
| --- | --- |
| **Payment Method** | [Direct Deposit/Check/Other] |
| **YTD Gross** | **$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **YTD Deductions** | **$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **YTD Net** | **$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |